



# CREATE THE INCOMPARABLE

JOIN BUGATTI AS — PAYROLL AND HR CONTROLLING SPECIALIST  
(M/F/D) — BG-F

APPLY WITH YOUR CV AND YOUR COVER LETTER STATING THE ABOVE POSITION TO [RECRUITING@BUGATTI.COM](mailto:RECRUITING@BUGATTI.COM)

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## REQUIREMENTS

- BTS or Licence in Human Resources
- 3 Years of professional experience in payroll and HR controlling, ideally in an industrial environment

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## SKILLS

- Knowledge of the metal industry collective agreement
- Experience in payroll, HR controlling and financial data analysis
- Very good English skills (B2 Level minimum), German is a plus
- Advanced knowledge in MS Office, especially Excel
- Knowledge of Silae software desired
- Basic knowledge of accounting

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## TASKS

- Establish the payroll for all employees and expatriates and ensure all related formalities and declarations in collaboration with the Finance and HR department
- Elaborate budgets and forecasts for personnel and staff costs
- Establish the reporting and analysis of the latter in relation with the HR department
- Ensure the company's vehicle fleet
- Manage employee expenses and lunch tickets
- Realize financial analysis missions in connection with payroll

**BUGATTI**